



**NORTH SHORE PICKLEBALL CLUB  
DIRECTORS MEETING  
DATE NOVEMBER 2<sup>nd</sup> 2017**

**CALL TO ORDER AT 1:10pm**

Present: Linda Sullivan, Georgia Hunter, Allan Gauthier, Charles Neufeldt, Patty Tougas,  
Absent: Dennis Hoffman, Pat Crawford

**1) MINUTES:**

**Motion:** to accept minutes of previous meeting.  
Proposed by Linda Sullivan  
Seconded by Patty Tougas

**2) TREASURER'S REPORT:** Linda reported that Dennis met her at the TD bank and reviewed the bank statements. There is \$6,303.90 in the account as of October 23<sup>rd</sup> 2017. Some outstanding bills will be paid and confirmed. Signing authority for Charles Neufeldt, Linda Sullivan and Dennis Hoffman has been registered with the bank.

Assets: On review it was discovered the club has six, not seven nets. Charles Neufeldt purchased three new bags for the portable nets at a cost of \$75.00. He will submit a receipt. Linda will submit a \$20.00 receipt for the gift certificate for Silvia Simpson.

**3) UPDATES:**

**a) Communications:**

i. Minutes from past Directors meetings.

Allan, Linda and Georgia met with Walter on October 30 to discuss issues arising from the previous directors' minutes. Allan asked for the list of non-members names. Because of privacy Walter is not able to supply this. On January 25, 2017 NSPC was to make a presentation to the City of North Vancouver about the Mickey McDougall courts. This did not happen. Walter clarified some of the conflicts with the recreation centres. Mainly the club has no jurisdiction over the indoor courts; it is necessary to clarify the expected regulations in each of the facilities. None of the previous directors attended Sports Council meetings. Walter said the club has a website attached to Pickleball BC with an annual fee of \$20.00 and a mailchimp account. He offered to instruct Allan on the use of these. There was a meeting on April 18<sup>th</sup> about future plans for the Harry Jerome facility. Fred Patterson did not meet to discuss gym sizes as per the April 18<sup>th</sup> minutes. Although Walter did not mention that the club had relinquished any hold on the Mickey McDougall courts,

Linda said this is now the official position as the site will become the new Lawn Bowling location.

ii. Website.

Linda expressed concern about the NSPC website being attached to Pickleball BC as NSPC only has one page and creating new pages could be costly and requires accessing someone outside NSPC to create pages. There will be future website charges (\$20.00 annually?). It was agreed the club needs its own website. Charles noted that he could access a free website builder and will follow up with this and present his findings at the next meeting.

**b) Business arising from the AGM:**

i) Walter's Income Statement.

Walter prepared an Income Statement due to his assertion that it should coincide with the beginning of the club which he stated occurred January 2017: Linda noted that the beginning of the club could be several different starting dates (when the first Directors met, when the membership drive began, when the club was registered as a Society, or when funds were collected for the club). Dennis and Linda spent considerable time trying to assist Walter in preparing his revised Income Statement, which was a 'Cash Flow Statement' compared to the 'Statement of Assets and Liabilities' submitted by Dennis. These are different financial documents and both useful. Going forward the fiscal year will be from May 1 to April 30 and the next Financial Statements will be prepared for those dates.

**c) Establishing contacts:**

i. City and District Parks Board.

Allan talked with Mike Hunter and gave Mike the statistics on the numbers of players at Murdo Frazer and Little Cates. Mike has forwarded the information to the Harry Jerome committee. Allan noted that the contact for the City is Mike Hunter and for the District is Doug Rose.

ii) City and District Recreation Centres.

Linda reported she spoke to the John Braithwaite recreation centre about the conflict in play times with Delbrook in the hope of correcting this. She was told there might be space available on Wednesday and Friday mornings at Braithwaite. This would not be in addition to the already scheduled Tuesday and Thursday afternoon play. A change may create problems as many people enjoy the Tuesday/Thursday afternoon. Linda said Delbrook allocates gym time according to groups (youth, children, adults). There is no senior allotted time but pickleball might be offered more time on Friday evenings. The Recreation Commission determines the amount of space allotted to each group. There is the possibility of renting space, which offers a three tier cost depending on the size of the gym facility rented. Linda reminded the directors in attendance that if we want to make a change in scheduling for the FALL of 2018 it NEEDS TO BE DONE VERY SOON as the Recreation Centres do the scheduling months in advance.

iii. Liaison with Tennis.

Allan attended the Tennis Association AGM at the tennis centre. This centre is owned by the district and it is extremely busy.

iv. Sports Council.

Allan attended the Sports Council meeting on October 26<sup>th</sup> (anyone is allowed to attend but may not speak). John Bishop (racquet sports representative) asked Allan to attend the meeting in John's absence, and provided a copy of the presentation John had submitted to the Sports Council, which included Pickleball's statistics for summer play at Murdo Frazer and Little Cates.

**d) Tournaments:**

Charles reported that there are no tournaments in the near future that are open to our club members.

**e) NSPC Tournaments:**

i. WOT- Linda attended the WOT and presented Silvia with a gift certificate. She thanked her for all the effort she made to have a successful tournament. All attending had fun and it is hoped Silvia will continue with this again next year.

ii Picklemania III- Linda said that Walter is not doing this next spring. Do we want to continue with it? Charles feels it is a good idea. He suggested that if we have it as a members' only tournament we can attract new members as people will sign up for a membership just to be in the tournament. At this point the main issue is court availability at Park Gate. Linda will see if there is a Saturday between the dates of April 8<sup>th</sup> and May 15<sup>th</sup> 2018. We will revisit this at the next meeting IF Park Gate is available.

**f) Insurance liability at outdoor courts:**

Allan requested a letter of confirmation from District Parks Board but no letter is forthcoming. If the club needs further information it must come from an insurance broker. We know that Directors are protected under the Society Act. Charles said when the court is rented the insurance cost is included in the rental fee. Linda felt she wanted more clarification and she will confirm this with an insurance broker.

**3) BUSINESS ARISING FROM PREVIOUS DIRECTORS MINUTES:**

a) Membership Forms.

Patty will follow up from the discussion about the need for a new design of the membership form. Also it is necessary to have an online registration form, which will be a legal form and with an auto fill capability. Changes to this new form will include: 1) year of birth

2) new or renewal check box

3) request for postal code rather than address

b) Membership fee.

i. The fee is \$5.00 until April.

ii. Fee for next year?

There was no consensus on what next year's membership fee should be. Linda will prepare a budget, which will include the cost of replacing balls, insurance if required and the purchase of three leaf blowers for the outdoor courts. If it is decided to increase the membership fee to \$20.00, then a budget will be necessary to support the increase.

There was a suggestion that fees should cover the cost of balls for outdoor courts and members would no longer be asked to pay an additional fee at the outdoor courts to pay for balls. The only fees that would be collected would be non-member drop-in fees (no discussion of what the drop-in fee might be).

#### **4) PICKLEBALL DESIGNATED FACILITY/COURTS:**

There was a general discussion, which highlighted certain points.

- a) Lock boxes and nets for Murdo Frazer and Little Cates are stored in Allan's garage.
- b) The Recreation Commission needs to be given advance notice of club events.
- c) Tennis nets are taken down and courts are locked from November to February.
- d) Charles introduced the idea of partnering with the Squamish Nation to gain a location for a pickleball facility.
- e) Charles said the club could make a bulk order of 200 balls for the outdoor courts. (1/2 orange, 1/2 yellow).

#### **5) SOCIAL ACTIVITIES:**

Patty will check availability in her church for space for a Christmas Potluck party and will advise the Directors of possible dates before next Wednesday. The Christmas potluck needs to be held sometime before December 15<sup>th</sup>.

#### **BRING FORWARD TO NEXT MEETING:**

6. Court Etiquette
7. Level Play
8. Responsibilities of Court Hosts
9. Newsletter
10. Other Business

#### **11) TO DO LIST:**

- 1) Allan will follow-up with Walter about Mail Chimp and temporary use of Pickleball BC webpage.
- 2) Patty will follow-up about the Christmas Party.
- 3) Linda will follow-up about Park Gate courts for Picklemania III
- 4) Linda will plan a budget.
- 5) Patty offered to attend the Sports Council Meeting on November 30<sup>th</sup>.

#### **MEETING ADJOURNED AT 3:38pm.**

Next meeting will be held on December 7<sup>th</sup> at Patty Tougas' house. Address is 788 Roslyn Boulevard.