



# MINUTES

## North Shore Pickleball Club Directors Meeting

July 9, 2019

**Present:** Heather Fleming, Allan Gauthier, Dale Harvey, Ron Precious, Estha Parg Murenbeeld , Anne Watson.

**Regrets:** Larry Harper

**Call to Order:** 2:55 pm

**Motion:** To approve the July 9 agenda.

Moved Dale/seconded Ron. Passed.

1. **Motion:** To approve June 11 minutes.

Estha requested a new vote to confirm Allan as Vice President.

Ron nominated Allan and moved that he be confirmed as VP/seconded Anne. Passed.

Minutes approved: moved Ron/seconded Dale. Passed.

2. **Review of Action Items from June 11:**

a. BC gov't forms have been completed. **Action: Anne** to meet with Linda and assume the filing role.

b. Insurance certificates have been requested and continue to be followed by Heather.

c. Signing authorities are partially completed and should be finished by next meeting.

d. Liaison meetings are all initiated with some completed.

e. Little Cates e-list is now complete. Allan will follow-up and assist Ed with the West Van list.

3. **Financial Position:**

Year-to-date revenue is \$7718 and expenses total \$4210 consisting primarily of transfers to PBBC and Pickleball Canada. The bank balance as at June 30 was \$11,100.

The expenses associated with each \$20 club membership are \$5 to Pickleball Canada, \$2.50 to Pickleball BC, \$1 to pay credit card and banking fees, and \$1 to cover technical costs. Just \$10.50 is available for Club expenses.

**Motion:** To approve the financial position. Moved Allan/seconded Estha. Passed.

4. **Director's Roles and Goals:**

President: Heather will oversee governance including ensuring the Club operates within society regulations and club by-laws, manage meetings, oversee money management, set priorities and support directors. She will lead the setting our vision, mission and goals and advocate for playing facilities.

Treasurer: Dale manages Club finances, set budgets and long-term financial goals. He hopes to see Murdo Frazer expand to 8 outdoor courts in the future.

Vice President: Allan will advocate for quality outdoor facilities and indoor playing opportunities supported by his collection and dissemination of statistics. He is the Club Registrar. His vision is to



acquire four dedicated courts east of Seymour and to get a dedicated indoor pickleball facility that can be used year-round.

Secretary: Anne takes minutes, gathers participant input and corrections, and strives to provide final minutes within 10 days of a meeting. She will assist with West Vancouver affairs. Goals include more playing time for novices to expand the Club base and eventually an indoor facility when West Vancouver redevelops the Community Centre.

Communications: Estha will communicate information from the board and club to the membership through direct emails, the website and Facebook. She will explore uploading to the website directly as she has WordPress skills, to communicate with Maddy and the directors about possible future structural changes to the website, and maintain a dialogue with Jill Anderson who looks after our Facebook site.

Equipment: Ron manages current and future equipment and the purchase and allocation thereof. He and Estha are Board representatives on the Social Committee.

Summary: Success looks like a great outdoor tournament, a succinct Mission Statement, Murdo Frazer and east of the Seymour expanded, and a great, fun club. We will promote the sport, raise the profile and advocate. These success indicators will be revisited at our August meeting where we will also prepare a plan for outdoor multi-site tournaments.

5. **Presentation to West Vancouver Council:**

A draft submission was circulated together with copies of two successful submissions from other organizations. Our goal is to obtain a delegation approval date for September. **Action:** Anne/Heather to prepare and submit the request.

6. **Website posting process and Communication/newsletter:**

It was agreed that communications to the membership be channeled through Estha who will create monthly newsletters and manage emails and website updates. **Action:** Heather to talk with Maddy.

7. **Social Committee:**

Attendance at pub nights started at 30 and has exceeded 40 on two recent occasions. The next event is August 7 at Jack Lonsdale's. The committee proposed to organize and present all club-wide events. They will be asked to present their plans in advance to regular board meetings for the purpose of coordination and communication to members

**Moved:** the committee organize and manage the August 7 pub night and the Labour Day potluck which we hope will be at Murdo Frazer. Moved Anne/seconded Dale. Passed.

A banner is needed at socials and other events. **Motion:** \$250 be allocated for one generic vertical banner to be purchased for use by the social committee and for other purposes. Moved Dale/seconded Estha. Passed.

**Action:** Ron/Estha to design and purchase the banner.

8. **Stats and Membership Update:**

As of July 8, we have 412 members of which 61% are female and 39% are male. 57% of all members are renewals from last year and 43% are new members. Last year new members accounted for 38%.

Residency is DNV 55%, DWV 22%, City NV 17%, and 6% other.

We have 71% of our members in the 60+ year category and 29% are under 60.



As per Larry's request, Allan provided statistics to post on the Club website.

9. **Liaison** with district parks, recreation centres, and the Tennis Society has been established and is on-going. Allan's name has been submitted as the second racquet's rep at the Sports Council.
10. **Outdoor Courts:**
  - a. Murdo & Tempe: The move to Tempe for the redevelopment of MF went smoothly.
  - b. Allan presented a draft play schedule for MF once the permanent courts are completed. He is looking at providing more opportunities for all skill levels to find good games. The discussion expanded to other outdoor courts and a meeting will be called specifically to discuss options.  
**Action: Heather.**
  - c. Lessons/skills development deferred to next meeting.
11. **Official opening of 29<sup>th</sup>:**
  - a. Emails of congratulations have been sent out and Heather will present a card of thanks to WV Parks when she meets with them. **Action: Heather.**
  - b. Status of dedicated bench deferred to next meeting.
12. **Next meeting:** Wednesday August 14  
3-5 pm @ Allan's  
1670 21<sup>st</sup> Street NV

Meeting adjourned 5:00 pm.